



## “REGISTER A VIOLATION” FORM

Geneva International Centre for Justice (GICJ) is offering its services to assist you in registering and directing human rights violations to relevant bodies that have the capacity and capabilities to make your complaint heard with the possibility of redress and justice.

- You are kindly requested to submit your complaint in either English, Arabic or French;
- Anonymous complaints are not admissible;
- Please refrain from any abusive or insulting language;
- Please use as much space as you need in the response sections.

### 1. Information concerning the person(s) registering a violation

Individual       Group of individuals       NGO       Other

Last name:

First name(s):

Nationality:

Address for correspondence on this complaint:

Tel: (please indicate country and area code)

E-mail:

Website (if applicable):

### 2. Are you the victim of the violation?

Yes, I am the victim of the violation

No, I am registering on behalf of other persons:

If you are registering the violation on behalf of other persons, please provide the following information:

First and Last Name of the victim(s) (if known):

Date of Birth of the victim(s) (if known):

Nationality of the victim(s) (if known):

Relationship to the victim(s):

Address of the victim(s) (if known):

### **3. Facts and nature of the alleged violation(s)**

Please detail, in chronological order, the facts and circumstances of the alleged violations including dates, places and alleged perpetrators and how you consider the facts and circumstances described violate your rights or that of the concerned person(s). Please take as much space as you need for your response.

[Click or tap here to enter text.](#)

### **4. Legal domestic procedures taken**

**A)** Please indicate if you have pursued any domestic procedures, including recourse to the courts and other public authorities, the claims made, at which times, and what the outcome was:

[Click or tap here to enter text.](#)

**B)** If domestic remedies have not been pursued, please explain the reasons in detail:

Click or tap here to enter text.

### 5. Checklist of supporting documents

Please provide copies of any document that could help supporting your claims.

- Decisions of domestic courts and authorities on the claim made mentioned in section 3.A
- Any other evidence or supporting documents deemed necessary:

### 6. Request for confidentiality

GICJ might use this information to report the violations to the relevant United Nations bodies or to include it in its own report(s) and other public document(s).

Please state whether you would like your identity or any specific information contained in the complaint to be kept confidential.

Request for confidentiality (Please tick as appropriate):      Yes                   No

Please indicate which information you would like to be kept confidential

Date: .....

Signature: .....

### 7. Where to send your communications?

The completed and signed form should be sent to our email address [info@gicj.org](mailto:info@gicj.org), with the following subject "Your name – your surname – Register a violation".

Alternatively, you can send us the filled form to the following **postal address**:

**Geneva International Centre for Justice (GICJ)**  
P.O. Box: 598  
CH:1214 Vernier,  
Geneva – Switzerland

